



## COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY

1955 Workman Mill Road, Whittier, CA 90601-1400  
Mailing Address: P.O. Box 4998, Whittier, CA 90607-4998  
Telephone: (562) 699-7411, FAX: (562) 699-5422  
www.lacsd.org

GRACE ROBINSON CHAN  
Chief Engineer and General Manager

May 30, 2013

File: 31-150.13.10

Board of Directors  
County Sanitation District No. 27  
of Los Angeles County

Directors:

The consolidated agenda includes the following items for the regular meeting of the Board of Directors of the District meeting Tuesday, June 11, 2013.

1. Minutes. Copies of the minutes have been provided to each of the Directors.
2. Departmental Invoices. A departmental invoice is an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with authority granted through joint agreements. During the month, charges are made to a clearing account which is administered by District No. 2 and then are distributed at month end according to those agreements.
3. Appropriations Limits (3). The Constitution of the State of California, which was amended in November 1979, places a constitutional limit on the authorization to expend the proceeds of taxes levied by state and local government in California. In January 1981, the Government Code was amended to require the governing body for each local jurisdiction to establish, by resolution, an appropriation for each fiscal year. The appropriations limit for fiscal year 2013-14 has been determined by adjusting the previous limit for fiscal year 2012-13, based upon change factors for service area population increases and the change in the California Personal Per Capita Income. The appropriations limit has also been adjusted to include the increased costs of complying with federal requirements (mandated costs). This is in accordance with the procedures outlined in Article XIII B and Section 7910 of the California Government Code. The calculations are shown in Exhibit No. 1.
4. Wastewater Budget Matters for Fiscal Year 2013-14 (3). Attached is a copy of the proposed budget for fiscal year 2013-14 with a breakdown of the items included in the sewerage system budget. The budget has been prepared to show necessary expenditures for the fiscal year July 1, 2013 to June 30, 2014 and cash flow requirements for the following six-month period until future income becomes available. Budget resources for District No. 27 include cash on hand, interest, and a pro rata share of ad valorem tax. The sewerage system budget has been prepared in accordance with the Joint Administration Agreement. In the case of Districts which contract with the City of Los Angeles for sewerage service (District No. 27), the Joint Administration Agreement states that these Districts shall pay one one-hundredth of one percent of all joint expenses. District No. 27 currently owns and operates trunk sewers within the District. However, the District does not own or operate any treatment and disposal facilities. The District contracts for these services with the City of Los Angeles. The District's staff has no direct control over the City of Los Angeles' costs. Thus, the portion of the proposed budget attributable to disposal O&M and capital is a direct reflection of the City of Los Angeles' operation and maintenance costs. During fiscal year 2012-13, the construction of a gravity sewer eliminated the need for the previously existing pumping plant, significantly reducing the local O&M expenditures. Thus, the local O&M cost only reflects the cost of operating and maintaining the District's local sewer system.

Very truly yours,

*Grace R. Chan*  
Grace Robinson Chan

GRC:rza  
Enclosures

Notice and Agenda

REGULAR MEETING — BOARD OF DIRECTORS — COUNTY SANITATION DISTRICT NO. 27

To be held in the HEARING ROOM  
OF THE BOARD OF SUPERVISORS  
Kenneth Hahn Hall of Administration, Los Angeles, California

TUESDAY		June 11, 2013		At 9:30 A.M.
ANTONOVICH	KNABE	RIDLEY-THOMAS (Chairperson)	MOLINA	YAROSLAVSKY

1. Recommendation: Approve minutes of the regular meeting held March 12, 2013 and special meeting held May 14, 2013.
2. Recommendation: Approve departmental invoices as follows:

	<u>February 2013</u>	<u>March 2013</u>	<u>April 2013</u>
District No. 27 (3)	\$10,910.73	\$3,591.15	\$1,311.25
3. Recommendation: Establish Appropriations Limit for Fiscal Year 2013-14 as Required by California Government Code Section 7910 Utilizing the Population Change within Los Angeles County at \$765,705.
4. Recommendation: Adopt Operating Fund Budget for Fiscal Year 2013-14.
5. Recommendation: Adopt Resolution Requesting Tax Levy for Operating Fund at \$277,000.
6. Recommendation: Authorize Appropriations in the Operating Fund per Budget.

Adjourn

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 2/28/13

To: County Sanitation District No. 27  
(Org. Receiving Services)

Date Service Accrued: February 28, 2013

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: March 15, 2013

---

DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 3,594.37
Joint Administration - Capital	11.51
Local - Capital	7,304.85

Total of all charges	<u>\$ 10,910.73</u>
----------------------	---------------------

Recap 32

Document No. 284

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 3/31/2013

To: County Sanitation District No. 27  
(Org. Receiving Services)

Date Service Accrued: March 31, 2013

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: April 17, 2013

---

DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 1,308.61
Joint Administration - Capital	52.67
Local - Capital	2,229.87

Total of all charges	<u><u>\$ 3,591.15</u></u>
----------------------	---------------------------

Recap 36

Document No. 322

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 4/30/13

To: County Sanitation District No. 27  
(Org. Receiving Services)

Date Service Accrued: April 30, 2013

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: May 15, 2013

---

DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 748.50
Joint Administration - Capital	39.02
Local - Capital	523.73

Total of all charges	<u>\$ 1,311.25</u>
----------------------	--------------------

Recap 40

Document No. 360

Date Board Approved: \_\_\_\_\_

SUMMARY OF 2013-14 APPROPRIATIONS LIMIT FOR SANITATION DISTRICT NO. 27

DISTRICT NUMBER	2012-13 APPRO. LMT. EXCLUDING MANDATED COSTS	POPULATION CHANGE FACTOR	APPRO. LMT. CHANGE FACTOR	2013-14 APPRO. LMT. EXCLUDING MANDATED COSTS	2013-14 MANDATED COSTS	2013-14 APPRO. LMT. INCLUDING MANDATED COSTS	ESTIMATED AD VALOREM TAX REVENUES	DISTRICT NUMBER
27	\$ 701,912	1.00690	1.0585	\$ 742,940	\$ 22,765	\$ 765,705	\$ 277,000	27

\* This column represents the net change resulting from the percent change in population and the percent change in Per Capita Income of 3.12%, and for illustrative purposes is rounded to the fourth significant digit.

**COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY  
SEWERAGE SYSTEM FINAL BUDGET FOR 2013-14**

**REQUIREMENTS FOR FISCAL YEAR  
JULY 1 THROUGH JUNE 30:**

**APPROPRIATION:**

O&M - Joint Administration	\$	2,000	
O&M - Technical Services		3,000	
O&M - Contract Disposal		69,000	
O&M - Local District Sewers		20,000	
Capital - Joint Administration		1,000	
Capital - Local Capital		2,000	
Capital - Disposal to City of Los Angeles		47,000	
Bond Repayment		64,000	
Contingency for Emergency		10,000	
		<hr/>	
	\$		218,000

TRANSFER TO RATE STABILIZATION FUND		56,000
-------------------------------------	--	--------

CASH FLOW REQUIREMENT (for period JULY 1 THROUGH DECEMBER 31)		<hr/> 97,000
--	--	--------------

TOTAL BUDGET:	\$	371,000
---------------	----	---------

**ESTIMATED CASH AND REVENUE:**

Cash on Hand July 1	\$	93,000	
Taxes		277,000	
Interest		1,000	
		<hr/>	
TOTAL RESOURCES:	\$		371,000

**COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY  
JULY 1, 2013 THROUGH JUNE 30, 2014**

**PROPOSED CAPITAL PROJECTS**

JOINT ADMINISTRATION:		\$	1,000
LOCAL:			
1. Miscellaneous Capital Projects	<u>\$</u>	<u>2,000</u>	
		\$	2,000
DISPOSAL TO CITY OF LOS ANGELES:			<u>47,000</u>
TOTAL PROPOSED CAPITAL PROJECTS:		\$	50,000

**RATE STABILIZATION FUND**

Beginning Balance		\$	218,000
Revenue			56,000
Interest			<u>1,000</u>
Ending Balance		\$	275,000